

**TRANSPORTATION FEES/EXTRA-CURRICULAR AND CO-CURRICULAR**

Study trips that are an extension of regular classroom experiences may be arranged by teachers subject to the approval of the building principal. Appropriate trip request forms must be completed prior to the scheduled event. All expenses incurred in connection with study trips shall be borne by the building budget unless other arrangements are approved by the Superintendent.

Transportation for study, co-curricular and extra-curricular trips shall be arranged through the District's transportation department. Exceptions to district-provided transportation must be specifically authorized by the building principal. Parent permission must be secured in writing prior to a student participating in a study trip.

All out-of-county trips must be authorized by the Superintendent.

**CO-CURRICULAR/EXTRA-CURRICULAR - "PER EVENT" BASIS**

Transportation for co-curricular and extra-curricular activities will be determined on a "per event" basis. The coach/director is responsible for assessing and collecting fees based on transportation costs and approved by an assistant principal subject to ASB and Board policies and procedures.

**ATHLETIC TRANSPORTATION - "PER PARTICIPANT" BASIS**

Optional transportation for athletics (including cheerleading) will be billed on a "per participant" basis under the following procedure:

1. Each pupil that chooses the option of District provided transportation will be billed a fee of \$100.00 for each sport, up to a maximum charge of \$200.00 per academic year.
2. The transportation fee will be assessed as part of the athletic clearance process prior to try-outs. Students not selected to the team will receive an immediate refund.
3. District provided transportation will be limited to events held on days when district schools are in session (Monday - Friday).
4. District provided transportation will be limited to regularly scheduled events in San Diego County.
5. Transportation for events held on non-school days or out of San Diego County will be handled as follows:
  - a. The team may use District provided transportation if paid for on the "per event" basis as stated above. The transportation request must include the appropriate ASB account number and department head signature as well as the Superintendent's signature for out of county travel.
  - b. The team may be transported in private vehicles. Proper District procedures for field trip transportation in private vehicles is required.

**USE OF PRIVATE TRANSPORTATION**

Students transported by other students or parents in private automobiles must have on file a Waiver Form signed by the parent/guardian for each event. Students furnishing transportation in a private automobile must have on file a signed Parent Authorization Form for each event.

**WAIVER FEES**

Any student who receives free or reduced priced meals from the San Dieguito Food Services Program or receives Aid for Dependent Children benefits is eligible for transportation free of charge.

